

Procedure/Documents for the Transcript Certificate All Students

- ❖ Application requesting for transcript certificate - To, Controller of Examinations, Dr.Babasaheb Ambedkar Technological University, Lonere stating name and PRN.
- ❖ No Dues certificate / L.C. / Clearance Certificate (From parent Institute where you completed your UG/PG).
- ❖ Xerox of all Semester original Mark sheet.
- ❖ Transcript Certificate Fee, Rs 1000/- (2 - Copies) to be paid from online by University link
 - Click on **<https://dbatu.unisuite.in/PayList/EF>**
 - Select Transcripts Fee for fee payment
 - Fill information and pay Rs.1000/- online after payment receipt will be generated
 - Download receipt
- ❖ Attach receipt and document to be verified with application.
- ❖ Send this document via e-mail (examcertificate@dbatu.ac.in) and you will have to come to the DBATU University, Lonere to collect the transcript along with all document Xerox copies.

Note:

1. Any issue related to payment contact **dbatu_support@unisuite.in**
2. Collect Transcript certificate from examination section after **fourteen working days** (No scan copy will be send).